

# Open Call for Tender

## for 17 Project Leaders for the development of standardized methods and the elaboration of European Standards within the scope of Working Group CEN/TC 260/WG 7 “Inorganic fertilizers and inhibitors” supporting Regulation (EU) 2019/1009 on fertilizing products

Starting date: 2023-09-22

Deadline for tenders: 2023-10-31

### I Introduction

#### I.1 General

17 projects of CEN/TC 260/WG 7 “Inorganic fertilizers” are subject to this call for tender. A detailed overview of the projects is presented in Annex B. These projects require the development and validation of standardized test methods. These methods will form the basis for the drafting of European Standards (EN).

For these projects, project leaders will be contracted to develop, test and validate the method and draft the European Standard.

#### I.2 Context

With Standardization Request (SReq) M/564 of February 2020, its first amendment of January 2022 and the second amendment (in development), the European Commission (EC) charged the European Committee for Standardization (CEN) to elaborate harmonized European Standards and European standardization deliverables in the framework of the [Regulation \(EU\) 2019/1009 on fertilising products](#).

The new Regulation creates a level playing field for all fertilizing products. At the same time, new common requirements for quality, safety and labelling will allow European farmers to make informed choices, contributing to making food production more cost and resource effective. The harmonized standards will help economic operators and competent authorities to verify the compliance of CE-marked fertilizing products against the legal requirements.

The aim of the SReq is to develop methods on sampling and analysis of fertilizing products. The establishment of standardized methods of analysis is of utmost importance to guarantee a uniform application and control of the European legislation in all Member States. Standardized methods of analysis are an indispensable element in increasing the quality and safety for fertilizing products for the benefit of farmers. In this perspective, validated modern analytical methods are a prerequisite for reliable analytical results.

In accordance with Article 13(2) of Regulation (EU) 2019/1009, tests for verifying the conformity of EU fertilizing products with the requirements set out in Annexes I, II and III to that Regulation which are in conformity with harmonized standards or parts thereof, the references of which have been published in the Official Journal of the European Union, are to be presumed to be reliable and reproducible to the extent that the tests are covered by those standards or parts thereof.

Harmonized standards help ensuring a high level of protection of human, animal and plant health and of the environment throughout the European Union and contribute to the free movement of quality EU fertilizing products in the Union. Given that such standards are technology-neutral and performance-based, they also contribute to ensuring equal conditions of competition among relevant economic operators dealing with EU fertilizing products, in particular small and medium-sized enterprises. Harmonized standards help manufacturers in proving the conformity of their products with the relevant requirements set out in Union harmonization legislation.

### II Objectives

The objective of CEN/TC 260 “Fertilizers and liming materials” is the elaboration of harmonized standardized methods for sampling and analysis of fertilizers and liming materials. The secretariat is held

by the German Institute for Standardization (DIN). Since 1995, about 100 European Standards, 8 Technical Specifications and 6 CEN-Reports were adopted by CEN/TC 260 in the frame of three EU Mandates as M/335, M/418 and M/455.

The elaboration of the elements requested in SReq M/564 and its amendments will be realized within CEN/TC 260 and its 5 Working Groups:

CEN/TC 260/WG 1 "Sampling" (Secretariat held by DIN, Germany);

CEN/TC 260/WG 3 "Liming materials" (Secretariat held by DIN, Germany);

CEN/TC 260/WG 5 "Chelating and complexing agents" (Secretariat held by UNE, Spain);

CEN/TC 260/WG 7 "Inorganic fertilizers and inhibitors" (Secretariat held by DIN, Germany);

CEN/TC 260/WG 8 "Organic and organo-mineral fertilizers" (Secretariat held by BN FERTI on behalf of AFNOR, France).

According to the Standardization Request M/564 and its amendments in support of Regulation (EU) 2019/1009, the resulting work programme for CEN/TC 260 comprises the drafting of about 78 European Standards of which 45 will be preceded by a CEN Technical Specification published in 2022.

These standardization deliverables will cover fertilizing products under the following Product Function Categories:

PFC 1 Fertilizers

PFC1/A Organic fertilizers

PFC 1/B Organo-mineral fertilizers

PFC 1/C Inorganic fertilizers

PFC 2 Liming materials

PFC 5 Inhibitors

PFC 7 Fertilizing product blends,

and the following Component Material Categories (CMCs):

CMC 1 Virgin material substances and mixtures

CMC 8 Nutrient Polymers.

Furthermore, other CMCs will be addressed in the standardization deliverables if relevant for the fertilizing products of CEN/TC 260.

The work is carefully coordinated together with CEN/TC 223 'Soil improvers and growing media' (internal liaison) and CEN/TC 455 'Plant biostimulants' (internal liaison). Where possible, work will be coordinated with ISO/TC 134 'Fertilizers, growing media and beneficial substances'.

The projects subject to this call (see Annex B) are allocated to CEN/TC 260/WG 7 "Inorganic fertilizers and inhibitors" and fall mainly within the categories in Regulation (EU) 2019/1009 designated PFC 1/C (Inorganic fertilizers) and PFC 5 (inhibitors).

### **III Execution**

#### **III.1 General tasks of Project Leaders**

The project leader will be responsible for the execution of the project including the development and validation of the test method, which involves the following tasks:

- with support from CEN/TC 260/WG 7, provide an overview of (world-wide) available test methods, which might be used as a basis for the method development;
- monitor and coordinate the test method development;
- prepare a protocol for the inter-laboratory study taking into account the preliminary work undertaken by CEN/TC 260/WG 7 as well as the technical requirements of Regulation (EU) 2019/1009 and submit the protocol to CEN/TC 260/WG 7 for approval;
- find relevant target fertilizing products (up to a maximum of 7 products; in agreement with CEN/TC 260/WG 7) and organize necessary facilities to pre-test the method, if necessary, according to the protocol;
- organize sample preparation, homogeneity testing of the material, proper sample splitting in sub-samples representative of the original sample and sending the sub-samples to be tested to the laboratories participating in the inter-laboratory studies for analysis of the samples according to the agreed protocol;

- cooperate with the Statistician for undertaking method development, organizing and supervising test procedures, sample analysis and evaluation of test results, if necessary;
- cooperate with Statistician for the organization of a pre-ring test, if necessary, and of the inter-laboratory study by involving the participating laboratories (around 13 laboratories shall apply the new test method (validated data of at least 8 laboratories is highly recommended));
- participate in the selection panel of the laboratories to participate in the inter-laboratory study.
- cooperate with the Statistician in terms of evaluation and discussion of the results of the inter-laboratory study and final adaptation and full validation of the method as well as final validation of the test method based on the results of the validation data;
- prepare the drafts for the European Standard based on the test methods in cooperation with CEN/TC 260/WG 7 (the draft must be approved by CEN/TC 260/WG 7 and CEN/TC 260 whereupon the formal CEN-procedure starts);
- inform CEN/TC 260/WG 7 of the progress of the project and take part in discussions on progress, test results and EN drafts at its meetings where this specific project is on the agenda (estimated at four meetings per year including web meetings);
- discuss results of the work/drafts within CEN/TC 260/WG 7 at least at every meeting and at the end of each stage (1<sup>st</sup> working draft, finalisation of Enquiry draft and Formal Vote draft);
- present and discuss the results of the test method validation within CEN/TC 260/WG 7;
- prepare progress reports to be submitted to CEN/TC 260/WG 7 including interim and final reports, which will be submitted to the European Commission.
- evaluate and advise on technical comments given during meetings/by correspondence of CEN/TC 260/WG 7 and CEN/TC 260 and during the voting periods of the EN drafts (first working draft, enquiry and, if necessary, formal vote); and comments of the Harmonised Standards (HAS) consultant(s) at any stage (1<sup>st</sup> working draft, Enquiry draft and Formal Vote);
- invite a nominated member of WG 7 to observe any practical work carried out under this project.

### III.2 Timeframe

The service contract shall enter into force on the date on which it is signed by the last contracting party. The contracts with the selected technical project leader will be signed following the signature of the contract between CEN and EC/EFTA. The below target dates and timeframe are a realistic estimation but may still change as they have not yet been approved by the EC.

The European Standards corresponding to the projects subject to this call for tender shall be finalized by 1 January 2027 or 1 July 2027 at the latest. Maximum target dates for the projects are as follows:

For Project Group No 1 specified in Annex B:

Step 1: Approval of work programme, protocol and draft test method by CEN/TC 260/WG 7	1 January 2024
Step 2: Circulation of 1st Working Draft (stage 20.60)	1 March 2024
Step 3: Start of validation (inter-laboratory study)	1 August 2024
Step 4: Report on final results of validation	1 April 2025
Step 5: Interim report on the status of the project	1 July 2025
Step 6: prEN Enquiry Draft (stage code 30.99)	1 July 2025
Step 7: FprEN Formal Vote Draft (stage code 45.99)	1 July 2026
Step 8: Final report	1 January 2027

For Project Group No 2 specified in Annex B:

Step 1: Approval of work programme, protocol and draft test method by CEN/TC 260/WG 7	1 January 2024
Step 2: Circulation of a working document for the standard	1 June 2024
Step 3: Circulation of 1st Working Draft (stage 20.60)	1 September 2024
Step 4: Start of validation (inter-laboratory study)	1 February 2025
Step 5: Interim report on the status of the project	1 July 2025
Step 5: Report on final results of validation	1 October 2025
Step 6: prEN Enquiry Draft (stage code 30.99)	1 January 2026
Step 7: FprEN Formal Vote Draft (stage code 45.99)	1 January 2027
Step 8: Final report	1 July 2027

The project leader shall respect the deadlines of the deliverables. If deadlines are not kept, EC is entitled to withhold payment. If documents pass through one or more stages earlier than indicated, the Secretariat

of CEN/TC 260 aims to implement subsequent target dates earlier as well. This will involve consultation with the project leader, the project leader is obliged to start the work accordingly earlier.. The minimum intervals between target dates will be respected. After activation of the respective deliverable, the target dates specified in the CEN/CENELEC Internal Regulations must also be respected by the project leader (see <https://boss.cen.eu/developingdeliverables/pages/en/pages/>).

## IV Financial support

The European Commission and EFTA have decided to provide financial support to the test method development, the test method validation and the standardization work. The financial support from the European Commission and EFTA is based on the SMP 'Single Market Programme Regulation' (including its Financing Decision) and the MGA (Multi or mono beneficiary(ies) Grant Agreement). Unless specified otherwise, costs of external subcontractors are generally funded at 100%, with approx. 95% being borne by EC and 5% by EFTA. Costs have to qualify as eligible as defined in MGA N°2021-04 and also in compliance with [EC Financial Regulation](#), and be justified. The payment is usually divided into several instalments after completion of defined milestones and approval of the interim/final reports and the justification of costs. The subcontractors shall fulfil the conditions of the MGA N°2021-04, including those relating to liability, ownership of results, confidentiality, conflict of interests, publicity, evaluation, assignment, checks and audits.

The subcontractors' costs shall be justified with copies of the relevant invoices. All relevant evidence shall be kept in view of future payments (reports, work, drafts and deliverables, contracts & invoices, time sheets, tickets, boarding cards, hotel invoices, attendance lists with signatures, meeting agendas & reports, invoices for any consumables, purchase orders, etc...).

**Costs incurred before the Grant Agreement is signed (unless, exceptionally differently agreed with the EC) and before the selection procedure is finalized, will not be considered as eligible for EU financial support.**

## V Selection criteria

The applicants shall comply with the following requirements:

1. Financial and economic capacity to execute the project
  - Sufficient economic and financial capacity to guarantee continuous and satisfactory performance throughout the envisaged lifetime of the contract.
  - Sufficient financial capacity to cover all pre-financing foreseen under the contract.
2. Technical and professional capacity
  - access to a laboratory (preferably ISO/IEC 17025 accredited) including the necessary equipment to effectively carry out the project in the field of chemical analysis of the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors and with an established analytical quality system;
  - at least 3 years of experience in performing analyses of the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors;
  - experience with comparable projects in the development and validation of test methods;
  - sound educational qualifications, and further qualifications / significant experience in the area of analytical techniques of the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors (of the relevant personnel involved);
  - experience with the measurement of the parameters and/or substances to be analyzed in the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors;
  - at least 2 years of experience in European and/or International standardization of the relevant personnel involved;
  - at least 2 years of experience in the planning and organization of inter-laboratory studies involving participants from different countries;
  - ability to collate data and results and write comprehensive reports with conclusions and recommendations as required;
  - knowledge of relevant European legislation;
  - communication skills and proficiency in English.

## VI Award criteria

The selection of the most suitable candidate will be made on the basis of the following criteria.

a) Documented experience (maximum **40 points**):

- experience with comparable projects on the development and validation of test methods;
- experience in the organisation of inter-laboratory studies;
- experience in European and/or International standardization work (including validation aspects);
- experience as project leader for projects in standardization;
- adequate industrial and academic background;
- general project management and communication skills including proficiency in English.

b) Organisation (demonstration of the ability to carry out the project, maximum **30 points**):

- planning/organisation of the development and validation of test methods;
- infrastructure (access to a laboratory, equipment, etc.);
- established analytical quality system;
- ability to submit agreed deliverables at or before specified dates;
- ability to submit detailed cost estimations.

c) Price (maximum **30 points**)

The candidate who will reach the highest scores according to the below formula will be considered as the best value for money offer and hence should be the candidate selected to perform the expected activities (unless force majeure).

Score for tender X = (points awarded for documented experience) + (points for organisation) +  $30 \left( \frac{\text{cheapest price}}{\text{price of tender X}} \right)$

Scores from 0 to x are possible. Tenders scoring less than 65 % of the overall total points or less than 50 % of the points awarded for a single criterion (criterion a) and b), respectively) will be excluded from the remaining assessment procedure.

## VII Eligibility criteria

The following candidates will be excluded:

- Candidates who were the subject of a non-likely judgment of recourse for a professional infringement
- Candidates who are in an irregular tax situation or in an irregular special taxation situation
- Candidates who provide incomplete or erroneous information.
- Candidates who submit their application after the submission deadline.
- Candidates with any conflict of interest.

## VIII Tenders

Tenders shall be sent to Dr. Sophie Dithmer, secretary of CEN/TC 260/WG 7, as soon as possible, to be received at the latest by 2023-10-31. Tenderers must place a bid inside a sealed envelope clearly marked CONFIDENTIAL, placing the sealed envelope in a second envelope which is posted to the address indicated.

The tender shall be in English and contain:

- Application form in Annex C;
- Curriculum Vitae of each relevant person participating in the project, demonstrating the necessary expertise for the position as project leader;
- Any required accreditation certificates;
- A schedule and a description of the execution of the tasks which will be carried out in the project as such;
- A table in the format given in Annex A with detailed information on the costs;
- Appropriate documentation to prove the economic and financial capacities;
- Any further documents to prove the qualification required in the above Clauses on Selection and Award criteria;

- A signed declaration (see Annex C), by which the candidate(s) certifies not to be subject to one of the exclusion criteria as described in Clause “Eligibility criteria” and the veracity of the adjoining documents.

Please note that, to ensure equal treatment of all tenders, it is not possible to modify offers after their submission in relation to the technical and financial proposals. Therefore, incompleteness in this section can only result in negative impact for the evaluation of award criteria. Please note also that proposals deviating from the technical specifications may be rejected for non-conformity.

Candidates may apply for more than one role. In case of multiple applications candidates shall state their priorities.

Tenders should be sent by legal representative, i.e. to be considered, any possible association has to be formalized according to the local legislation before submitting the tender. Working teams, partnerships and other groups of people, particularly under the aegis of an institute qualify as contractors for the service contracts awarded in the course of this CfT (Call for Tender). Partnerships or joint ventures and other legally binding co-operations regardless of their organizational form qualify as well, provided they are recognized entities under the applicable national laws. Potential candidates may come from the public sector as well as from the private industry. It is essential however that the qualifications and experience of the individual fulfilling the tasks are properly described.

It is possible to apply for a work package as a consortium. If a consortium is formed, one institute needs to be identified as the leader of the consortium and the division of labour between the consortium members should be clearly described and justified. In this case, only the leader of the consortium would sign the contract with the contractor and ensure that all tasks are fulfilled and is responsible for the justifications and expenses of the consortium members. It is essential however that all members of the consortium are properly identified within the offer.

Regarding question concerning the information provided in this call for tender or in case of need for clarification or additional information please contact Dr. Sophie Dithmer (for contact details please see below).

If due to queries or other reasons supplementary information to this call for tender is required, this will be published on the website of DIN: <https://www.din.de/de/mitwirken/ausschreibungen>.

Your application shall be sent in a sealed envelope clearly marked CONFIDENTIAL, placing the sealed envelope in a second envelope to

DIN Deutsches Institut für Normung e. V.  
Frau Dr. Sophie Dithmer  
Burggrafenstraße 6  
10787 Berlin  
Germany

For questions, please use the following email address:  
E-Mail: [Sophie.Dithmer@din.de](mailto:Sophie.Dithmer@din.de)

## Annex A

### Table with detailed information on the costs

The following table shall be used in the tender to give detailed information on the costs regarding the work of 'Advertised position'.

Organisation / Staff level	Daily rate	Number of person-days	<b>Total</b>	Travel budget	Others (such as supplies, consumables)	<b>Total cost</b>
	0,00	0	<b>0,00</b>	0,00	0,00	<b>0,00</b>
	0,00	0	<b>0,00</b>	0,00	0,00	<b>0,00</b>
	0,00	0	<b>0,00</b>	0,00	0,00	<b>0,00</b>

## Annex B

### List of projects

<b>Project Group No 1</b>	
<b>1.</b>	<b><i>Organo-mineral fertilizers - Determination of the urease inhibitor content</i></b>
	Scope: This document specifies a method for the determination of the urease inhibitor N-(n-butyl)thiophosphoric triamide (NBPT) in organo-mineral fertilizers.
	Note: A European Standard can be developed under the condition that urease inhibitors (NBPT) and its metabolites are determined. It is not possible to show any urease inhibitor in a complex fertilizer such as organo-mineral fertilizer. Currently, an interlaboratory-study can include spiked samples because products are not on the market but are expected to be on the market in the coming years.
<b>2.</b>	<b><i>Fertilizing products – Demonstration of efficacy of nitrification inhibitors</i></b>
	Scope: This document specifies a method for the demonstration of the efficacy of nitrification inhibitors in fertilizing products.
<b>3.</b>	<b><i>Fertilizing products – Demonstration of efficacy of urease inhibitors</i></b>
	Scope: This document specifies a method for the demonstration of the efficacy of urease inhibitors in fertilizing products.
<b>4.</b>	<b><i>Inorganic fertilizers – Determination of monocarbamide dihydrogen sulphate (MCDHS)</i></b>
	Scope: This document specifies a method for the determination of monocarbamide dihydrogen sulphate (MCDHS) in inorganic fertilizers.
<b>5.</b>	<b><i>Inorganic fertilizers – Determination of total nitrogen in methylene urea and urea formaldehyde (revision of EN 15478:2009)</i></b>
	Scope: This document specifies a method for the determination of the content of total nitrogen from methylene-urea and urea formaldehyde in their pure form in inorganic fertilizers.
	Principle: The nitrogen is transformed quantitatively into ammoniacal salt by boiling in the presence of sulfuric acid. The ammoniacal solution thus obtained is distilled through an alkaline medium, the distillate being collected in an excess of standard sulfuric acid. The excess acid is titrated by means of a standard alkaline solution.
<b>6.</b>	<b><i>Fertilizers - Determination of cold water insoluble nitrogen and hot water insoluble nitrogen in solid urea formaldehyde and methylene urea slow-release fertilizers and determination of the solubility of nutrient polymers in phosphate buffer solution with a pH of 7,5 at 100 °C (revision of CEN/TS 17403:2021)</i></b>
	Scope: This document specifies a method for the determination of the cold and hot water insoluble nitrogen content in solid urea formaldehyde and methylene urea slow release fertilizers and for the determination of the solubility of nutrient polymers in a phosphate buffer solution with a pH of 7,5 at 100 °C.
	Principle for the determination of the mass fraction of cold water insoluble nitrogen: Extraction of the test portion in phosphate buffer solution (pH 7,5) or distilled water at 25 °C. Filtration of the insoluble residue, washing and determination of the nitrogen content in the insoluble residue. Principle for the determination of the mass fraction of hot water insoluble nitrogen: Extraction of the test portion in phosphate buffer solution (pH 7,5) at 100 °C. Filtration of the insoluble residue, washing and determination of the nitrogen content in the insoluble residue.
<b>7.</b>	<b><i>Determination of the final degradation products of nutrient polymers when used in fertilizing products</i></b>
	Scope: This document specifies a method for the determination of the final degradation products (ammonia and carbon dioxide) of nutrient polymers when used in fertilizing products.
<b>8.</b>	<b><i>Determination of the free formaldehyde content in nutrient polymers when used in fertilizing products</i></b>
	Scope: This document specifies methods for the determination of the free formaldehyde content in solid nutrient polymers (method A) and in liquid nutrient polymers (method B).
	Principle:



	<p>Reaction of the free formaldehyde with sodium sulphite, in the presence of a measured excess of acid, in accordance with the reaction:  <math>\text{HCHO} + \text{Na}_2\text{SO}_3 + \text{H}_2\text{O} \rightarrow \text{CH}_2(\text{OH})\text{SO}_3\text{Na} + \text{NaOH}</math>  and alkaline titration of the unreacted excess acid.  The acid-sulphite mixture provides an essentially neutral buffered system which prevents hydrolysis of condensed formaldehyde. A reaction temperature close to 0 °C (lower than 4 °C) ensure the absence of side reactions.</p>
<b>Project Group No 2</b>	
<b>9.</b>	<b><i>Inorganic fertilizers – Determination of the total K<sub>2</sub>O content</i></b>
	<p>Scope: This document specifies two different methods (Method A and B) for the determination of the content of potassium (expressed as K<sub>2</sub>O) in inorganic fertilizers. Method A specifies a gravimetric method. Method B specifies the method using inductively coupled plasma optical emission spectrometry (ICP-OES).</p>
	<p>Note: Project should include 2 methods (gravimetric and ICP-OES method), i.e., 1 project and 1 combined ILS, which means the same samples should be extracted and K<sub>2</sub>O should be determined with both methods on same extract.</p>
	<p>Principle Method A Gravimetric method:  The potassium in the homogenized sample to be analysed is dissolved in diluted hydrochloric acid solution. After eliminating or fixing the substances that might interfere with the quantitative determination, the potassium is precipitated in a slightly alkaline medium in the form of potassium tetraphenylborate (KTPB).</p>
	<p>Principle Method B ICP-OES method:  The potassium in the homogenized sample to be analysed is dissolved in diluted hydrochloric acid solution. If undissolved material remains, filtering is needed. The mass concentration of potassium is determined by optical emission spectrometry with inductively coupled plasma (ICP-OES).  ICP-OES instruments using sequential or simultaneous optical systems and axial, radial or dual viewing of the plasma may be used. The quantification of potassium is achieved by using linear calibration functions.</p>
<b>10.</b>	<b><i>Inorganic fertilizers - Determination of the combustible ingredient content in ammonium nitrate fertilizers of high nitrogen content</i></b>
	<p>Scope:  This document specifies a method for the determination of the combustible ingredient content in ammonium nitrate fertilizers of high nitrogen content.</p>
<b>11.</b>	<b><i>Inorganic fertilizers - Determination of pH of a solution of ammonium nitrate fertilizer of high nitrogen content (revision of CEN/TS 17759:2022)</i></b>
	<p>Scope:  This document specifies a method for the determination of pH of a solution of ammonium nitrate fertilizer of high nitrogen content.</p>
	<p>Principle:  The measurement of the pH of an 10% ammonium nitrate solution is carried out by means of a pH meter.</p>
<b>12.</b>	<b><i>Inorganic fertilizers - Determination of particle size of ammonium nitrate fertilizers of high nitrogen content (revision of CEN/TS 17760:2022)</i></b>
	<p>Scope:  This document specifies a method for the determination of particle size of ammonium nitrate fertilizers of high nitrogen content.</p>
	<p>Principle:  The test portion is sieved on a nest of three sieves, either by hand or by mechanical means. The mass retained on each sieve is recorded and the percentage of test portion passing the required sieves is calculated.</p>
<b>13.</b>	<b><i>Inorganic fertilizers - Determination of the chloride content in ammonium nitrate fertilizers of high nitrogen content (revision of CEN/TS 17761:2022)</i></b>
	<p>Scope:  This document specifies a method for the determination of the chloride content in ammonium nitrate fertilizers of high nitrogen content.</p>
	<p>Principle:  Chloride ions dissolved in water are determined by potentiometric titration with silver nitrate in an acidic medium.</p>

<b>14.</b>	<b><i>Inorganic fertilizers - Determination of the copper content in ammonium nitrate fertilizers of high nitrogen content (revision of CEN/TS 17762:2022)</i></b>
	Scope: This document specifies a method for the determination of the copper content in ammonium nitrate fertilizers of high nitrogen content.
	Principle: The sample is dissolved in dilute hydrochloric acid and the copper is determined by atomic absorption spectrophotometry (AAS) or by inductive coupled plasma - optical emission spectroscopy (ICP-OES).
<b>15.</b>	<b><i>Inorganic fertilizers - Determination of the organic carbon content</i></b>
	Scope: This document specifies a method for the organic carbon content of inorganic fertilizers.
<b>16.</b>	<b><i>Fertilizers and liming materials – Determination of the chloride content by potentiometric titration (revision of CEN/TS 17758:2022)</i></b>
	Scope: This document specifies a method for the determination of the chloride content in organic fertilizers, organo-mineral fertilizers, inorganic fertilizers and liming materials by potentiometric titration.
	Principle: The chlorides, dissolved in water, are precipitated in an acidified medium by an excess of standard solution of silver nitrate. The chloride concentration in the samples is quantified by potentiometric determination. To detect the end point, the voltage between a reference electrode on the one hand and the silver electrode or an ion selective electrode on the other hand, is tracked. This voltage depends on the logarithm of the chloride ion activity. If it is plotted, in mV, on the ordinate and the silver nitrate solution, in ml, on the abscissa, the point of inflection of the curve obtained in this manner is the equivalence point. Equivalent methods of evaluation are permitted.
<b>17.</b>	<b><i>Inhibitors — Determination of the chloride content by ion chromatography</i></b>
	Scope: This document specifies a method for the determination of the chloride content in inhibitors by ion chromatography.

## Annex C

Application to a Call for Tender process in compliance with SMP Single Market Programme Regulation (and its financing decision) & MGA (Mono or Multi beneficiary(ies) Grant Agreement)

**A- Contact details of the Expert**

<b>Name:</b> <b>Position:</b> <b>Phone:</b> <b>Email address:</b> <b>Personal website (if any)</b>
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**B- Information about the organisation/s the expert is working (name, website, contact person, phone, email)**

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**C- Curriculum Vitae (maximum 4 A4 pages)**

**D- Please specify for which position you are applying:**  
*(should correspond to one of the call positions)*

.....

**E- Please describe and show evidence of the required skills and expertise for the role you are applying for** (half a page maximum including your proposed approach)

Yes	No	Skills and expertise	Short description of the evidence of the required skills and expertise for the role you are applying for
1. Financial and economic capacity to execute the project			
		Sufficient economic and financial capacity to guarantee continuous and satisfactory performance throughout the envisaged lifetime of the contract	

		Sufficient financial capacity to cover all pre-financing foreseen under the contract.	
2. Technical and professional capacity			
		access to a laboratory (preferably ISO/IEC 17025 accredited) including the necessary equipment to effectively carry out the project in the field of chemical analysis of the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors that has all the necessary equipment to carry out the project and with an established analytical quality system	
		at least 3 years of experience in performing analyses of the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors	
		experience with comparable projects in the development and validation of test methods	
		sound educational qualifications, and further qualifications / significant experience in the area of analytical techniques of the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors (of the relevant personnel involved)	
		experience with the measurement of the parameters and/or substances to be analyzed in the relevant product group, i.e. inorganic, organic, organo-mineral fertilizers, liming materials and/or inhibitors	
		at least 2 years of experience in European and/or International standardization of the relevant personnel involved	
		at least 2 years of experience in the planning and organization of inter-laboratory studies involving	

		participants from different countries	
		ability to collate data and results and write comprehensive reports with conclusions and recommendations as required	
		knowledge of relevant European legislation	
		communication skills and proficiency in English	

**F- Information on the costs of the experts**

- Daily rates:
  - Number of person-days:
  - Cost for travels:
  - Other costs:
- 

**Total costs:**

**G- Description of the offer (answer to the call for tender)**

I certify that all documents provided are veracious and in conformity with reality and certify not to be in any situation described below:

- a) subject of a non-likely judgment of recourse for a professional infringement
- b) to be in an irregular tax situation or in an irregular special taxation situation
- c) to provide with incomplete or erroneous information

I also certify that I had no conflict of interest by submitting the present offer.

Signed:

On behalf of :(print name here)

Date:

**Annex D**  
**Draft Service Contract**

## Draft Service contract

Between

DIN Deutsches Institut für Normung e. V.  
Am DIN-Platz  
Burggrafenstraße 6  
10787 Berlin  
hereinafter referred to as "DIN"

and

<<Subcontractor>>

<<Address>>

.....

hereinafter referred to as the "CONTRACTOR"

### Introduction

The European Commission/EFTA has decided to fund SA/CEN/2021-04 "Fertilizers and liming materials". This project is dealt with by CEN/TC 260/WG 7 "Inorganic fertilizers and inhibitors", the secretariat of which is held by DIN. DIN assures the organizational coordination work on behalf of CEN/TC 260/WG 7.

### 1. Object of the Service contract

The CONTRACTOR agrees that it will participate as a <<project leader>> for a cumulative amount of <<xx person-days starting from 20xx-xx-xx and finishing by 20xx-xx-xx in the Project Team of CEN/TC 260/WG 7 >> which is tasked to produce the following deliverable:

#### **Project Group No 1**

*Organo-mineral fertilizers - Determination of the urease inhibitor content*

or

*Fertilizing products – Demonstration of efficacy of nitrification inhibitors*

or

*Fertilizing products – Demonstration of efficacy of urease inhibitors*

or

*Inorganic fertilizers – Determination of monocarbamide dihydrogen sulphate (MCDHS)*

or

*Inorganic fertilizers – Determination of total nitrogen in methylene urea and urea formaldehyde (revision of EN 15478:2009)*

or

*Fertilizers - Determination of cold water insoluble nitrogen and hot water insoluble nitrogen in solid urea formaldehyde and methylene urea slow-release fertilizers and determination of the solubility of nutrient polymers in phosphate buffer solution with a pH of 7,5 at 100 °C (revision of CEN/TS 17403:2021)*

or

*Determination of the final degradation products of nutrient polymers when used in fertilizing products*

or

*Determination of the free formaldehyde content in nutrient polymers when used in fertilizing products*

or

## **Project Group No 2**

*Inorganic fertilizers – Determination of the total K<sub>2</sub>O content*

or

*Inorganic fertilizers - Determination of the combustible ingredient content in ammonium nitrate fertilizers of high nitrogen content*

or

*Inorganic fertilizers - Determination of pH of a solution of ammonium nitrate fertilizer of high nitrogen content (revision of CEN/TS 17759:2022)*

or

*Inorganic fertilizers - Determination of particle size of ammonium nitrate fertilizers of high nitrogen content (revision of CEN/TS 17760:2022)*

or

*Inorganic fertilizers - Determination of the chloride content in ammonium nitrate fertilizers of high nitrogen content (revision of CEN/TS 17761:2022)*

or

*Inorganic fertilizers - Determination of the copper content in ammonium nitrate fertilizers of high nitrogen content (revision of CEN/TS 17762:2022)*

or



*Inorganic fertilizers - Determination of the organic carbon content*

or

*Fertilizers and liming materials – Determination of the chloride content by potentiometric titration (revision of CEN/TS 17758:2022)*

or

*Inhibitors — Determination of the chloride content by ion chromatography*

## **2. Duties of the CONTRACTOR**

The CONTRACTOR's duties will include:

1. with support from CEN/TC 260/WG 7, provide an overview of (world-wide) available test methods, which might be used as a basis for the method development;
2. monitor and coordinate the test method development;
3. prepare a protocol for the inter-laboratory study taking into account the preliminary work undertaken by CEN/TC 260/WG 7 as well as the technical requirements of Regulation (EU) 2019/1009 and submit the protocol to CEN/TC 260/WG 7 for approval;
4. find relevant target fertilizing products (up to a maximum of 7 products; in agreement with CEN/TC 260/WG 7) and organize necessary facilities to pre-test the method, if necessary, according to the protocol;
5. organize sample preparation, homogeneity testing of the material, proper sample splitting in sub-samples representative of the original sample and sending the sub-samples to be tested to the laboratories participating in the inter-laboratory studies for analysis of the samples according to the agreed protocol;
6. cooperate with the Statistician for undertaking method development, organizing and supervising test procedures, sample analysis and evaluation of test results, if necessary;
7. cooperate with Statistician for the organization of a pre-ring test, if necessary, and of the inter-laboratory study by involving the participating laboratories (around 13 laboratories shall apply the new test method (validated data of at least 8 laboratories is highly recommended));
8. participate in the selection panel of the laboratories to participate in the inter-laboratory study.
9. cooperate with the Statistician in terms of evaluation and discussion of the results of the inter-laboratory study and final adaptation and full validation of the method as well as final validation of the test method based on the results of the validation data;
10. prepare the drafts for the European Standard based on the test methods in cooperation with CEN/TC 260/WG 7 (the draft must be approved by CEN/TC 260/WG 7 and CEN/TC 260 whereupon the formal CEN-procedure starts);
11. inform CEN/TC 260/WG 7 of the progress of the project and take part in discussions on progress, test results and EN drafts at its meetings where

- this specific project is on the agenda (estimated at four meetings per year including web meetings);
12. discuss results of the work/drafts within CEN/TC 260/WG 7 at least at every meeting and at the end of each stage (1<sup>st</sup> working draft, finalisation of Enquiry draft and Formal Vote draft);
  13. present and discuss the results of the test method validation within CEN/TC 260/WG 7;
  14. prepare progress reports to be submitted to CEN/TC 260/WG 7 including interim and final reports, which will be submitted to the European Commission.
  15. evaluate and advise on technical comments given during meetings/by correspondence of CEN/TC 260/WG 7 and CEN/TC 260 and during the voting periods of the EN drafts (first working draft, enquiry and, if necessary, formal vote); and comments of the Harmonised Standards (HAS) consultant(s) at any stage (1<sup>st</sup> working draft, Enquiry draft and Formal Vote);
  16. invite a nominated member of WG 7 to observe any practical work carried out under this project.

The CONTRACTOR undertakes to perform its duties with reasonable care and skill applying recognized practices. The CONTRACTOR is not entitled to subcontract any rights and obligations of this Service contract without the prior written consent of DIN.

The selection procedure documented in the open call for tender, sections V, VI and VII selected the CONTRACTOR on the basis of its personal qualification and experience. All man days under this Service contract must therefore be performed by the CONTRACTOR in person. Any deviations from this must be justified in writing and authorized by the European Commission before any related funds can be disbursed.

In particular, the following target dates for each step shall be adhered to. In case of non-adherence to the target dates, the Commission/EFTA is entitled to cancel the funding.

For Project Group No 1:

Step 1: Approval of work programme, protocol and draft test method by CEN/TC 260/WG 7	1 January 2024
Step 2: Circulation of 1st Working Draft (stage 20.60)	1 March 2024
Step 3: Start of validation (inter-laboratory study)	1 August 2024
Step 4: Report on final results of validation	1 April 2025
Step 5: Interim report on the status of the project	1 July 2025
Step 6: prEN Enquiry Draft (stage code 30.99)	1 July 2025
Step 7: FprEN Formal Vote Draft (stage code 45.99)	1 July 2026
Step 8: Final report	1 January 2027

For Project Group No 2:

Step 1: Approval of work programme, protocol and draft test method by CEN/TC 260/WG 7	1 January 2024
Step 2: Circulation of a working document for the standard	1 June 2024
Step 3: Circulation of 1st Working Draft (stage 20.60)	1 September 2024
Step 4: Start of validation (inter-laboratory study)	1 February 2025

Step 5: Interim report on the status of the project	1 July 2025
Step 5: Report on final results of validation	1 October 2025
Step 6: prEN Enquiry Draft (stage code 30.99)	1 January 2026
Step 7: FprEN Formal Vote Draft (stage code 45.99)	1 January 2027
Step 8: Final report	1 July 2027

The project leader shall respect the deadlines of the deliverables. If deadlines are not kept, EC is entitled to withhold payment. If documents pass through one or more stages earlier than indicated, the Secretariat of CEN/TC 260 aims to implement subsequent target dates earlier as well, the project leader is obliged to start the work accordingly earlier. This will involve consultation with the project leader. The minimum intervals between target dates will be respected. After activation of the respective deliverable, the target dates specified in the CEN/CENELEC Internal Regulations must also be respected by the project leader (see <https://boss.cen.eu/developingdeliverables/pages/en/pages/>).

The CONTRACTOR has to record the expenses for material and human resources (including exact date and hours). These records have to be kept for 10 years for possible inspection by DIN or a charged legal institution. Upon request, DIN or a charged legal institution shall have unhindered access to the accounts and documents which may be required for auditing purposes.

<<in case the CONTRACTOR is from a non-EEA country, the following paragraph will be included: DIN and the CONTRACTOR aim to fulfil their duties in a way that takes into account their social and environmental responsibilities, including the delivery of sustainable livelihoods and development opportunities to people. The CONTRACTOR undertakes to meet the relevant social and environmental standards. In particular, the CONTRACTOR commits itself not to use child labour and adheres to the UN Convention on the Rights of the Child, and national / local law on the employment of children. The CONTRACTOR ensures that there is no forced labour in its workforce. The CONTRACTOR provides a safe and healthy working environment for employees. It complies, at a minimum, with national and local laws and ILO conventions on health and safety. Working hours and conditions for employees comply with conditions established by national and local laws and ILO conventions. If the CONTRACTOR is engaged in production, it undertakes to maximize the use of raw materials from sustainably managed sources in their ranges, buying locally when possible. It uses production technologies that seek to reduce energy consumption and where possible use renewable energy technologies that minimize greenhouse gas emissions. It seeks to minimize the impact of its waste stream on the environment.>>

### 3. Obligations of DIN

DIN will send the CONTRACTOR on its request the final report of the project the CONTRACTOR participated in.

### 4. Invoicing and Payment

In consideration of the work carried out according to this Service contract, the CONTRACTOR shall invoice to DIN <<a maximum daily rate of XXX € per person-day up to a maximum of xx person-days, travel costs and other costs (such as shipment of samples, laboratory supplies, instruments) totalling a maximum sum of XX € >>>>. Invoicing shall be done as follows:

Step A: upon signature of this service contract: 15 % of above sum;

Step B: provision of interim report provided acceptance by the Commission of the interim report: up to 25 % of above sum;

Step C: provision of final report provided acceptance by the Commission of the final report: the remaining balance of above sum.

The information is subject to changes in the Grant Agreement.

The invoice shall state the following VAT numbers:

DIN: UST-ID-Nr: DE 136 622 143

DIN: UST-Nr: 27/640/50470

CONTRACTOR VAT identification number: .....

The aforesaid sum shall be understood to cover all expenditure incurred by the CONTRACTOR in the performance of this contract.

The payments are due only if the CONTRACTOR has fulfilled the tasks within the given time schedule, DIN has approved the results and the CONTRACTOR has sent a detailed invoice (material, cost for staff, travel etc.) that fulfils the requirements described below. All items shall be based on real costs as actually incurred. Estimated costs shall not be invoiced.

DIN has the right to demand invoices and documentation of work done before paying.

Payments will be made to the CONTRACTOR with the following Bank details:

[Name of the Bank]

[Full address of Bank]

€ (EUR) Account No ...

IBAN (International Bank Account Number): ...

BIC or SWIFT CODE (Business Identifier Code): ...

Each invoice shall comply with the requirements listed in the annexed document from EC, and be accompanied by a declaration of the real costs incurred, clearly stating the number of days worked and the period within which the days were worked.

The declaration:

- must be signed;
- must specify that 'working days' means 'full working days'
- must specify the period within which the tasks were performed.

The signed declaration shall be in the following format:

"I the undersigned declare that I worked the following number of days (full working days) within the framework of my Service contract with DIN [reference of this Service contract]:

- in the reporting period [from .....to .....] [number] days."

The total amount that the CONTRACTOR will in fact receive depends on whether the defined tasks of the CONTRACTOR have been completed (the number of days actually spent by the CONTRACTOR in the context of this service contract, or the extent of tasks fulfilled if the number of man days was not specified).

Payment by DIN does not constitute acceptance of performance and is subject to the complete and due performance of the contract.

### **5. Provisions relating to fiscal charges**

The CONTRACTOR will remain responsible for all taxes imposed on it and other related obligations that arise as a result of this Service contract.

### **6. Responsibility and Liability**

DIN shall in no case, and under no circumstances, be held responsible for claims arising out of the present Service contract and relating to damages caused by the CONTRACTOR, its employees or a third party. No request of indemnity or reinstatement relating to such claims may be addressed to DIN.

The CONTRACTOR shall, in respect of the staff designated for the performance of this Service contract, observe all regulations of labour law, in particular the regulations of social security and fiscal law.

### **7. Confidentiality**

The CONTRACTOR undertakes to maintain confidentiality as regards all actions necessary to fulfil the contracted duties. Both parties commit themselves to mutual loyalty.

### **8. Copyright**

The CONTRACTOR undertakes to assign to DIN (or as DIN may direct) its patrimonial rights of exploitation and all and any intellectual property rights in the works developed by it under the scope of this Service contract.

Such assigned rights include reproduction rights including the publication, distribution, adjustment, translation, renting, loan, the remuneration rights for duplication and loan, as well as the rights of communication to the public of the works, in total or in part, in summary or with comments, and including the right to transfer all exploitation licences and to authorise all sub-licences.

The transfer of rights covers all languages and covers all forms of exploitation known at present and non-restrictively; publication by all means and via all graphical support systems, by print, press, photocopy, microfilms and via all magnetic, computerised and numerical support systems, memory cards, CD-ROMs, films, photographs, slides, teledistribution, cable, satellite, disks and online document servers.

For all and each of the assigned exploitation modes, the transfer is granted free of charge, for all countries and for the total duration of the intellectual property rights.

### **9. Termination**

Regardless of other claims, in the case of serious disrespect of the terms of the Service contract by the CONTRACTOR (inter alia where the work is not provided in accordance with the terms of this Service contract, or not completed within the time limits according to this Service contract), DIN may cancel the contract at any time without notice.

Should the performance of the project as a whole be obstructed or jeopardized by circumstances beyond the control of the parties, DIN may cancel the Service contract giving six weeks' notice.

### **10. Withdrawal**

DIN is entitled to withdraw from this Service contract if the European Commission/EFTA does not pay the funds to DIN or retroactively reclaims funds already paid to DIN under the Specific Grant Agreement, as any such payment is dependent on EC's acceptance of the interim and final reports defined in the Specific Grant Agreement.

### **11. Administrative provisions**

With the exception of invoices, all correspondence with DIN concerning the performance of this Service contract shall be addressed as follows:

Dr. Sophie Dithmer, Secretary CEN/TC 260, Phone: +49 30 2601-2647  
email: [sophie.dithmer@din.de](mailto:sophie.dithmer@din.de)

All invoices to DIN shall be addressed as follows:

DIN Deutsches Institut für Normung e. V.  
Buchhaltung  
Am DIN-Platz  
Burggrafenstraße 6  
10787 Berlin

All correspondence with the CONTRACTOR shall be addressed as follows:

<<Mr/Ms NN Phone: , email>>

### **12. Assignment**

The CONTRACTOR shall not assign, transfer, subcontract or in any other manner make over to any third party the benefit and/or burden of this Service contract without the prior written consent of DIN.

### **13. Alterations to the Service contract**

Subsidiary agreements and modifications to this Service contract are only legally binding when in written form and signed by both parties. This applies also to any agreement by which such written form requirement is to be contracted out.

**14. Validity**

If any of the provisions of this Service contract shall become or be held invalid or unenforceable, this shall not affect any part of the remaining contract.

**15. Place of jurisdiction**

Place of jurisdiction for all disputes arising out of or in connection with this Service contract shall be Berlin.

**16. Applicable Law**

This Service contract shall be governed by and interpreted in accordance with German Law.

For DIN Deutsches Institut für Normung e. V.

For the CONTRACTOR

.....  
Christoph Winterhalter  
Chairman of the Executive Board  
(Stamp)

.....  
<<Name, Position>>  
(Stamp)

(Date)

(Date)

.....  
i. V. Matthias Kritzler-Picht  
Head of G Food, Packaging, Plastics

(Date)

# Annex 1

## EC Mandatory Content of an Invoice

### Supplier information

Compulsory information for an invoice for all or majority of member states	Compulsory information for an invoice for certain member states only
<b>Full name of the supplier</b>	
<b>Full address of the supplier</b>	
<b>The VAT identification number of the supplier</b> in accordance with ISO Standard under which he supplied the goods and services  (for all member states <b>except Bulgaria</b> )	<b>For Bulgaria, Cyprus, Germany, Greece, Romania, Slovakia:</b>  <b>Tax reference number of the supplier</b> , in other cases, where your country refrains from allocating a VAT identification number in accordance with ISO Standard for certain cases
	<b>For Belgium, Cyprus, Denmark, Estonia, France, Germany, Greece, Hungary, Italy, Latvia, Lithuania, Netherlands, Poland Portugal, Romania, Slovenia:</b>  <ul style="list-style-type: none"> <li>• <b>Full name of tax representative (if any) of the supplier</b> where the person liable to pay VAT is the tax representative,</li> <li>• <b>Full address of the tax representative (if any)</b> of the supplier where the person liable to pay VAT is the tax representative,</li> <li>• <b>VAT identification number of the fiscal representative</b> in accordance with ISO Standard (if any) of the supplier where the person liable to pay the VAT is the tax representative.</li> </ul>

### Customer information

Compulsory information for an invoice for all or majority of member states	Compulsory information for an invoice for certain member states only
<b>Full name of the customer</b>	
<b>Full address of the customer</b>	
<b>The VAT identification number of the customer</b> in accordance with ISO Standard where the customer is liable to pay the VAT or in case of intra-Community supplies ( <b>except for Bulgaria</b> )	<b>For Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Germany, Greece, Latvia, Lithuania, Malta, Poland, Portugal, Romania, Slovak Republic, Spain:</b>  <b>The VAT identification number of the customer in other cases than general rule.</b>
	<b>For Belgium, Cyprus, Estonia, Greece, Hungary, Italy, Latvia, Lithuania, Netherlands, Poland, Portugal, Romania, Slovenia:</b>  <ul style="list-style-type: none"> <li>• <b>Full name of the tax representative (if any)</b> of the customer where the person liable to pay VAT is the tax representative</li> <li>• <b>Full address of the tax representative (if any)</b> of the customer where the person liable to pay VAT is the tax representative</li> <li>• <b>VAT identification number of the fiscal representative (if any)</b> the customer where the person liable to pay the VAT is the tax representative</li> </ul>



**Content information**

Compulsory information for an invoice for all or majority of member states	Compulsory information for an invoice for certain member states only
<ul style="list-style-type: none"> <li>• Sequential number based on one or more series, which uniquely identifies the invoice</li> <li>• Date of issue of the invoice</li> <li>• Date on which the supply of goods or services was made or completed or the date on which the payment on account was made before any supply, insofar as that a date can be determined and differs from the date of issue of the invoice (<b>except for Bulgaria</b>)</li> <li>• Description/nature of the goods or services</li> <li>• Quantity of the goods supplied or the extent and nature of the services rendered</li> <li>• Price per unit (excluding VAT) (<b>except for Germany</b>)</li> <li>• Any discounts or rebates, not included in the unit price (<b>except for Austria</b>)</li> <li>• Taxable amount per VAT rate or exemption</li> <li>• VAT rate(s) applied</li> <li>• Total VAT amount</li> </ul>	<p>Where an exemption is involved or where the customer is liable to pay the tax further information should be given accordingly :</p> <ul style="list-style-type: none"> <li>• Reference to the appropriate provision of the Sixth directive for:  <b>Austria, Belgium, Cyprus, Denmark, Estonia, Finland, France Germany, Ireland Lithuania Luxembourg, Netherlands, Poland, Portugal, Sweden, Spain, UK</b></li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Reference to the corresponding national provision for:  <b>Czech Republic, Greece, Hungary, Italy, Latvia, Malta, Slovak Republic, Slovenia, Austria, Belgium, Cyprus, Denmark, Estonia, Finland, France Germany, Ireland Lithuania Luxembourg, Netherlands, Poland, Portugal, Sweden, Spain, UK</b></li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Any indication that the supply is exempt or subject to the reverse charge procedure for:  <b>Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Finland, France Germany, Greece, Hungary, Ireland, Luxembourg, Malta, Portugal, Romania, Netherlands, Poland, Sweden, Spain, UK</b></li> </ul>
	<p><b>For Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France Greece, Hungary, Ireland, Italy, Malta, Netherlands, Latvia, Lithuania, Luxembourg, Poland, Portugal, Romania, Slovak Republic, Slovenia, Sweden, Spain, UK:</b></p> <p>Obligation to mention the amounts on the invoice in the local currency</p>
	<p><b>For Bulgaria, Greece, Hungary, Lithuania, Poland, Romania, UK:</b></p> <p>Obligation to issue the invoice in one of the official languages</p>

**WARNING: the issuer of the invoice should follow the VAT legislation in force at the time the invoice is issued**