

# REGULATION 1025/2012 for DIN, CEN FORM

Print

## Art 4 - Transparency

**Q.1 How many requests for draft national standards have you received from an NSB/NC, ESO or EC/EFTA and provided? \***

	Requested	Provided
NSB/NC	15	14
ESO	0	0
EC/EFTA	0	0

add explanation here (if relevant)

The documents requested but not provided haven't reached the draft stadium. DIN will provide the draft as soon as it will be available. Explanation for Q.1 and Q.1.1: There could be a discrepancy between the number of drafts requested and the number of received comments on drafts due to the fact that comments could be delivered through several channels, e. g. public commenting tools. Most of the comments received which were counted as comments from EC/EFTA are comments from companies within the EU/EFTA.

**Q.1.1 - On how many of the drafts provided have you received comments from the originator and responded within 3 months? \***

	Comments received	Answered within 3 months
NSB/NC	0	0
ESO	0	0
EC/EFTA	0	0

If **not answered within 3 months**, please give explanation/further details:  
add explanation here

**Q.1.1.1 - On how many drafts did you receive a comment indicating that they would have a negative impact on the internal market? \***

Number of drafts with potential negative impact 0

If **Not 0**, provide explanation (including originator of comment, identifier of draft standard, if ESO or EC was consulted before publication or other related actions):  
add explanation here

**Q.2 - How do you ensure access to draft national standards in such a way that all relevant parties, in particular those established in other Member States, have the opportunity to submit comments:**

**Q.2.1 - Do you have an online public commenting platform?**

- Yes  
 No  
 Planned

If **Yes**, provide URL:

[www.din.de/go/entwuerfe](http://www.din.de/go/entwuerfe)

If **Planned**, provide *Month - Year*:

**Q.2.2 - If not, how do you ensure the required access to draft national standards to all relevant parties?**

**Q.3 - In how many technical activities has another NSB/NC passively or actively, by sending an observer, been involved during the development process (e.g. during the initial drafting, in comments resolution meetings, etc.)? \***

NSB/NC passively involved 8

NSB/NC actively involved 5

If **Not 0** please provide further details  
*add explanation here*

Beside the NSBs involved passively or actively in DIN national committees, 844 Experts from European Countries are involved in the national development process as members of the national committee, another 382 are observers.

## **Art 24 1(b) – Representation of SMEs, consumer organisations and environmental and social stakeholders in national standardization bodies**

### **SMEs**

#### **Participation at policy level**

**Q.4 - Is representation foreseen, and were SMEs represented (either individually or through an association), at policy level (i.e. non-technical bodies) within your organisation:**

	<b>Foreseen</b>	<b>Encouraged*</b>	<b>Represented in YYYY</b>
<b>SMEs</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Further clarifications/explanations (optional):  
*add explanation here*

Presidential Board; Special SME commission (see chart of the DIN group: [www.din.de](http://www.din.de));  
[www.din.de/go/mittelstand](http://www.din.de/go/mittelstand)

#### **Participation at technical level**

**Q.5 - In how many national technical committees (including national mirror**

**committees), where such participation is considered as relevant, are the interests of SMEs represented: \***

Total # of national technical committees 3882

	# of national technical committees for which representation is considered relevant	# of national technical committees where interests are represented
SMEs	3882	3882

Specify the means by which the above figures were developed:

Estimation

Measure (e.g. database)

Other:

*add explanation here*

Further clarifications/explanations (optional):

*add explanation here*

In Germany in all technical committees SME representation is relevant.

## **Art 24 1(b) – Representation of SMEs, consumer organisations and environmental and social stakeholders in national standardization bodies**

### **Consumer organisations and environmental and social stakeholders**

#### **Participation at policy level**

**Q.6 - Is representation foreseen, and were the following stakeholder groups represented, at policy level (i.e. non-technical bodies) within your organisation:**

	Foreseen	Encouraged*	Represented in YYYY
Consumer Organisations	(X) Yes ( ) No	(X) Yes ( ) No	(X) Yes ( ) No
Environmental Stakeholders	(X) Yes ( ) No	(X) Yes ( ) No	(X) Yes ( ) No
Social Stakeholders	(X) Yes ( ) No	(X) Yes ( ) No	(X) Yes ( ) No

Further clarifications/explanations (optional):

*add explanation here*

Every of the above mentioned stakeholder groups are represented with a member in the Presidial Board. Additional groups for consumer, OH&S (occupational health and safety), environment.

#### **Participation at technical level**

**Q.7 - In how many national technical committees (including national mirror**

**committees), where such participation is considered as relevant, are the interests below represented: \***

	<b># of national technical committees for which representation is considered relevant</b>	<b># of national technical committees where interests are represented</b>
Consumer Organisations	205	205
Environmental Stakeholders	73	73
Social Stakeholders	523	523

Specify the means by which the above figures were developed:

Estimation

Measure (e.g. database)

Other:

*add explanation here*

Social stakeholders: OH&S and trade unions

Further clarifications/explanations (optional ' e.g. relevance of participation, specific activities to encourage representation):

*add explanation here*

Due to the improvement of our Database we count the interested parties more exactly. This is one reason for the increase of the number of technical committees.

## **Art 24 (d) – Use of ICT in the standardization system**

### **Q.8 - Does your national IT infrastructure include :**

a) A data management system for work programme information to support high volume of data storage and compatible exchange with CEN and/or CENELEC

Yes

No

Planned

If **Planned**, provide Month - Year:

Local

Hosted by 3th party  Hosted at ISO

Other:

*add explanation here*

b) Database/directory for managing experts participating in your national technical bodies

- Yes  
 No  
 Planned

If **Planned**, provide Month - Year:

- Local  
 Hosted by 3th party  Hosted at ISO

Other:  
*add explanation here*

c) A document management system to support high volumes of documents storage and compatible exchange with CEN and/or CENELEC

- Yes  
 No  
 Planned

If **Planned**, provide Month - Year:

- Local  
 Hosted by 3th party  Hosted at ISO

Other:  
*add explanation here*

d) A Web site

- Yes  
 No  
 Planned

If **Planned**, provide Month - Year:

*add additional explanation here if needed*

**Q.9 - Do you provide tools to support standards drafting?**

- Yes  
 No  
 Planned

If **Planned**, provide Month - Year:

- National template

ISO template

Wiki

Virtual meeting facilities

Other:

*add explanation here*

Wiki facilities provided to all technical bodies as a part of the document management system (DIN-Livelink). Electronic workflow system for an easier and parallel processing of administrative standards development tasks in DIN.

**Q.10 - How do you make working documents available to all Members participating in national technical bodies?**

Via a web-platform (collaboration tool)  Planned month-year

Via e-mail  Planned month-year

Other:

*add explanation here*

**Q.11 - Do you provide facilities to organise polls or votes at national technical body level?**

Yes

No

Planned

If **Planned**, provide *Month - Year*:

**Q.12 - How do you make your public enquiry documents available?**

On-line public commenting platform  Planned month-year

Protected web platform  Planned month-year

Via e-mail  Planned month-year

Other:

*add explanation here*

protected web platform: DIN-Livelink

**Q.13 - If you have a public commenting system, do you provide facilities to submit comments at various stages?**

New Work Item proposals  Planned month-year

Drafts under enquiry  Planned month-year

Published standards (e.g. for review)  Planned month-year

Other:

*add explanation here*

**Q.14 - Do you use IT tools for the handling of comments?**

- (X) Yes  
 ( ) No  
 ( ) Planned

If **Planned**, provide Month - Year:

**Q.15 - Which electronic media is used to make your published standards available?**

- Web store             Planned month-year  
 Web site (free)     Planned month-year  
 E-mail on request  
 Other:

*add explanation here*

Free public electronic info-points (e.g. at universities).

## SECTION 1: MEASURES TO ENCOURAGE AND FACILITATE SMES' ACCESS TO STANDARDS AND STANDARDIZATION

The first 6 questions in this section are the examples taken from Regulation 1025/2012, rather than required actions, that can demonstrate how CEN and CENELEC members are looking to facilitate SMEs' access to standards and standardization.

Question 7 enables CEN and CENELEC members to give other examples of the activities they undertake to assist SMEs.

**Q.1 - Do you identify standardization projects which are of particular interest to SMEs?**

- ( ) Yes  
 (X) No  
 ( ) Planned

If **Planned**, provide Month - Year:

If **Yes**, how are standardization projects which are of particular interests for SMEs indicated?

- Indication in our annual work programme  
 Indication through our website  
 Through dedicated mailings  
 Other:

*add explanation here*

Add additional comments here :

In Germany, SME representation is relevant in all technical committees. Therefore, a specific analysis is not necessary.

**Q.2 - Do you give access to standardization activities without obliging SMEs to become a member of your national standardization body?**

- (X) Yes  
 ( ) No  
 ( ) Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

- Direct participation in the national technical committees
- SME helpdesk
- Online support
- Consultation of texts of standards
- Commenting on drafts
- Other:

*add explanation here*

Online standards development proposal (Web): [www.normungsantrag.din.de](http://www.normungsantrag.din.de)

Add additional comments here :

**Q.3 - Do you provide free access or special rates to participate in standardization activities?**

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

- SMEs have free access to all standardization activities
- SMEs get special rates for
  - Participating in national technical committees
  - Attending workshops
  - Attending training sessions
  - Purchasing brochures, leaflets
  - Use logistics (meeting rooms, promotional material, ...)
  - Discount prices to members/subscribers (EN Standards)

Other:

*add explanation here*

Add additional comments here :

**Q.4 - Do you provide free access to draft standards?**

- Yes
- No
- Planned

If **Planned**, provide Month - Year:



If **Yes**, please indicate how you have done so

Draft standards can be consulted at our premises (e.g. library)

We provide online access (e.g. Enquiry portal)

Other:

*add explanation here*

DIN operates a network of locations where all DIN standards are available for consultation without charge (approx. 120 locations in total, mostly university libraries).

Add additional comments here :

**Q.5 - Do you make abstracts/scopes of standards available free of charge?**

Yes

No

Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

Via our website

Via link to CEN and CENELEC website

Upon request via e-mail

Other:

*add explanation here*

Add additional comments here :

**Q.6 - Do you apply special rates to SMEs for the provision of standards or providing bundles of standards at a reduced price?**

Yes

No

Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

Special rates are granted for the provision of all standards to SMEs

Special rates are granted for bundles of standards to SMEs

Add additional comments here :

**Q.7 - What other measures have you taken to encourage and facilitate the access of SMEs to standards and the standards development process?**

SME Helpdesk; special portals for SME (in cooperation with industry and associations); website for SME and Standardization [www.din.de/go/mittelstand](http://www.din.de/go/mittelstand); SME conference in cooperation with the federal ministry of economics and technology; SME commission

(KOMMIT); brochures targeted to SME: www.din.de – publications; training course: expert for standardization

## **SECTION 2: CEN and CENELEC MEMBER'S EXCHANGE OF BEST PRACTICES**

### **Q.8 - Do you participate in CCMC's SME working group [or any follow-up group]?**

- Yes  
 No  
 Planned

If **Planned**, provide Month - Year:

Add additional comments here :

SME-WG, SME-WG Task Forces I and II; SMEST II; e-Learning

### **Q.9 - Do you participate in CCMC's Task Force on eCommenting [or any follow-up group]?**

- Yes  
 No  
 Planned

If **Planned**, provide Month - Year:

Add additional comments here :

The meetings of the TF eComments were chaired by Mr H. Strauss (DIN), Chairman of the CEN WG IT Tools.

### **Q.10 - Do you have other measures for exchange of best practices with other CEN and CENELEC members?**

DIN contributes actively to all initiatives for further improving standardization processes and IT tools. Measures for the exchange of best practice with other CEN members include the arrangement of visits for staff of all interested CEN members. DIN staff is regularly sharing best practice on specific subjects with other CEN members.

### **Q.11 - Please provide the link to the report on your SME related activities on your website**

[www.din.de/go/mittelstand](http://www.din.de/go/mittelstand)

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