Applicant/Bidder questions and answers

No.	1
Topic	Error in call documents – time frame
Question	Project 5 is mentioned twice under III.3 "Timeframe" and Project 4 is
QUESTION	missing.
Answer	Project 5 is part of the second project group. In the first project group No 5 has to be changed to No 4.
	The following paragraph in III.3 is corrected as follows (change in bold):
	For project 1, 2, 3 and 4 in Annex B:
	Step 1: Approval of work programme, protocol and draft test method by CEN/TC 260/WG 7 1 March 2024
	Step 2: Circulation of 1st Working Draft (stage 20.60) 1 March 2024
	Step 3: Start of validation (inter-laboratory study) August/September 2024 (see Annex B)
	Step 4: Report on final results of validation 1 April 2025
	Step 5: Interim report on the status of the project 1 July 2025
	Step 6: prEN Enquiry Draft (stage code 30.99) 1 July 2025
	Step 7: FprEN Formal Vote Draft (stage code 45.99) 1 July 2026
	Step 8: Final report 1 January 2027
No.	2
Торіс	Call documents – Annex A
Question	It is asked for clarification on the following: Organisation / Staff level: is it the job category of personnel involved in the work?
	Daily rate in €: is it the daily cost of each person participating in the ILS (performing the analysis)?
	Number of person-days: Is it the number of persons of each job category participating in the work and the number of days of work for each person?
	Others (such as supplies, consumables – to be specified in the tender) in € : why are there different lines, in each table, for this concept? Total cost in €: why are there different lines, in each table, for this concept?
Answer	The tables in Annex A contain several lines in case the applicants want to indicate more than one organisation level or staff level, e.g. when the daily rates are different. The lines can be multiplied or reduced as needed, i.e., one line is also sufficient.
	The purpose of the table is to indicate the costs for the personnel or other costs that the applicant is requesting to fulfil the tasks subject to the call for tenders.

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